

The Arc of Amador and Calaveras

Board Meeting Minutes

June 26, 2023

This meeting was held in person at the Sutter Creek location and remotely via Zoom.

Board:

Kimo Kamakaalohaamaikalani
Jacquelyn Fletcher
Carol Smith
Grant Reynolds
Dawn Burcio
Josef Bisagno
Jonathan Zahodne
Graciela (Chella) Hurtado
Lynn Thompson (remote)

Absent:

Lottie Tone

Directors:

Karyn Gregorius, Executive Director
Lurali Moore, Director of Operations
Linda Radcliff, CFO
Ileshia Knigge, SEP Director
Jerrell Blake, Jr., DoS Amador
Ericka Beltran, DoS Calaveras

This meeting was called to order at 4:33pm.

Motion to Approve Agenda: Motion to approve the Agenda made by Kimo K. and seconded by Dawn B. Passed unanimously.

Motion to Approve Board Meeting Minutes: Motion to approve the May 22, 2023 Board Meeting Minutes made by Lynn T. and seconded by Kimo K. Passes unanimously.

Managers reports:

Calaveras: Ericka expressed excitement and gratitude about The Ability Experience and thought the Italian Picnic Grounds made a great venue. Karyn thanked Ericka for arranging the snow cones at the event as they were a big hit. Ericka also shared her appreciation to the staff for working so hard to keep the Calaveras facility clean. Karyn thanked Ericka for painting the deck, it turned out really nice! There were no questions regarding Ericka's report.

Supported Employment: Ileshia shared how nice it is to meet in person and not on ZOOM! Many businesses are calling with open positions, however, transportation in our area can be a challenge for those interested in working, which can be limiting for placements. There were no questions regarding Ileshia's report.

Amador: Jerrell talked about how amazing he thought The Ability Experience was. Recreation has been nice with several fun activities, such as star gazing and Rivercats games. Cal Fresh has been coming to the facility and teaching nutrition. There were no questions regarding Jerrell's report.

Director of Operations: Lurali shared updates on the CalTrans 5310 grant, along with Human Resource updates. There were no questions regarding Lurali's report.

Executive Director: Karyn shared info about grants that The Arc is eligible to apply for:

- **CalTrans 5310 Grants:** The CalTrans 5310 call for projects is now open and the Board needs to approve The Arc's application. Karyn recommended to request two vehicles and two years' Operation Budget Reimbursement. Motion to pass the Board Resolution authorizing Karyn to apply for the CalTrans 5310 Grants made by Dawn B. and seconded by Kimo K. Passed unanimously.
- **Supplemental Paid Sick Leave Relief Grant:** Karyn recommended to request one year of reimbursement through the Supplemental Paid Sick Leave Relief Grant for COVID-19 pay The Arc paid to employees. Motion to approve

the Supplemental Paid Sick Leave Relief Grant application made by Dawn B. and seconded by Graciela H. Passed unanimously.

- **Bridge to Recovery for Adult Day Services Grant:** Update, Karyn is still collecting bids from contractors and will be submitting the application very soon.

Infection Control Plan: Karyn also shared that the Department of Social Services updated some verbiage and expectations for vendor's Infection Control Plans. The Arc's Infection Control Plan has been updated to reflect these changes. Motion to approve the revised Infection Control Plan made by Grant R. and seconded by Kimo K. Passed unanimously.

Treasures Report:

- **Monthly Financials:** Request for Reimbursement has been received from Caltrans 5310 Grant but is not yet reflected as it will book in June's financials. Motion to approve the monthly financials, subject to audit, made by Dawn B. and seconded by Carol S. Passed unanimously.
- **Investment Report:** Investments at Edward Jones were discussed, unfortunately, as Linda said, the investments are in a trough.

Old Business:

- **Nomination Committee:** The Candidate list was reviewed.
- **Ione Property:** There has been interest in the Ione property. Karyn called Krysta at Davenport Properties who valued the property between \$400,000 and \$450,000, considerably higher than the offer that was made during the month. Discussion on whether to list followed, the Board decided to revisit whether to list the property at their August Board Orientation.

New Business: No new business.

Upcoming Events:

- Pay it Forward Luncheon 9/29
- Board and Staff Appreciation Banquet Mid October
- Thanksgiving Lunch 11/17
- Giving Tuesday 11/28
- 18th Annual Winter ArCreations Art show and Sale 12/2
- 52nd Annual Holiday Raffle 12/2

Public Comment: None

Board Response to Public Comment: None

Motion to Adjourn: Motion to Adjourn at 5:08pm made by Dawn. B and seconded by Kimo K. Passed unanimously.