

The Arc of Amador and Calaveras
Board Meeting Minutes
May 22, 2023
This meeting was held remotely.

Board:

Kimo Kamakaalohaamaikalani
Lottie Tone
Jacquelyn Fletcher
Carol Smith
Lynn Thompson
Grant Reynolds
Dawn Burcio
Josef Bisagno
Graciela (Chella) Hurtado

Absent:

Jonathan Zahodne

Directors:

Karyn Gregorius, Executive Director
Lurali Moore, Director of Operations
Jerrell Blake, Jr., DoS Amador
Linda Radcliff, CFO

This meeting was called to order at 5:32pm.

Motion to Approve Agenda: Motion to approve the Agenda made by Lynn T. and seconded by Lottie T. Passed unanimously.

Motion to Approve Board Meeting Minutes: Motion to approve the April 24, 2023 Board Meeting Minutes made by Lottie T. and seconded by Lynn T. Passes unanimously.

Managers reports:

Calaveras: Kimo spoke about how the parking areas were repaved, a broken window on a building was repaired, and the deck on the upper building was repaired which is now a nice place for Consumers to sit.

Supported Employment: There were no questions regarding Ileshia's report.

Amador: Jerrell talked about the Shenandoah 5k that happened on April 30, 2023. There was a great turn out and everyone seemed to enjoy themselves. The computer room was finished the weekend of May 19 and it looks amazing, the new computers, headphones and desks are working out very well. We had a ribbon cutting ceremony for the Consumers the following Monday. Jerrell also spoke about how Recreation is back in full swing and doing great. They will be looking for new, fun activities to do every week. There were no questions regarding Jerrell's report.

Director of Operations: There were no questions regarding Lurali's report.

Executive Director: Karyn spoke about how Sargent Whitehead gathered a wonderful crew and came Friday, May 19 at 1:00pm and stayed till around 1:00am in the morning to install the new computer lab at the Amador Day Program. They were back at 9:00am the next day and finished the entire room. They painted, added new blinds, put together new tables and chairs, set up the new computers and

headphones and organized the room perfectly. They are waiting on a few last decoration pieces to come in to complete the room. They went above and beyond for us and it was an extremely humbling experience.

Karyn also spoke about how they are looking into possibly having the Recreation Program go to a Stockton Ports or Rivercats game or even the Museum of Science.

Calaveras Community Specialist position has been filled, Jacob is scheduled to begin June 5, welcome Jacob!

- **Bridge to Recovery for Adult Day Services Grant:** Day Programs can apply for up to \$100,000 per facility for projects that relate to infection prevention. Karyn is proposing for the Calaveras Day Program to install a mini-split system in the upper building, create an outdoor learning space, and give employee retention incentives to current staff. She is proposing for the Amador Day Program to replace all windows at the facility, replace the sliding glass door, add an ADA unisex restroom, add a sink to the women's restroom, and give employee retention incentives to current staff. Motion to have Karyn submit a letter of intent for the Bridge to Recovery for Adult Day Services Grant made by Lynn T and seconded by Carol S. Passed unanimously.

Treasures Report:

- **Monthly Financials:** Request for Reimbursement has been submitted to Caltrans 5310 grant. We are hoping to receive the reimbursement check by the end of the fiscal to align with the projected grant receipts for this fiscal year. Motion to approve the monthly financials, subject to audit, made by Lynn T. and seconded by Dawn B. Passed unanimously.
- **Investment Report:** Investments at Edward Jones and Umpqua bank were discussed. The CD at Umpqua renewed at a higher rate upon maturity.
- **2023/2024 Budget:** Karyn thanked Linda for her hard work in getting the budget prep worksheets done. The budget does not look as favorable we hoped. Karyn shared that attendance has not rebounded since the COVID-19 pandemic at either Day Program. The budget was reviewed and discussed. Motion to approve the 2023/2024 budget as proposed made by Lottie T. and seconded by Lynn T. Passed unanimously.

Old Business: The nomination committee called members to see who is interested in taking a board position. The nomination committee has identified nine Board Members: Jacquelyn has opted to remain on the Board another year (additional year as Past President); Graciela and Jonathan are up for renewal and both would like to renew for another term; Dawn, Kimo, Lynn, Carol and Lottie are to remain on the Board and Kyla has submitted an application to join the Board. Joe and Grant will term out this year. In regard to the Board Officer positions: Dawn would like to run for Board President; Lynn would like to remain the Board Vice President for another year; Carol would like to run for Board Treasurer. Graciela would like to run for Board Secretary.

New Business: No new business.

Upcoming Events:

- The Ability Experience 6/13
- Membership Meeting 6/26
- Pay it Forward Luncheon 9/29
- Board and Staff Appreciation Banquet Mid October
- Thanksgiving Lunch 11/17
- Giving Tuesday 11/28
- 18th Annual Winter ArCreations Art show and Sale 12/2
- 52nd annual Holiday Raffle 12/2

Public Comment: None

Board Response to Public Comment: None

Motion to Adjourn: Motion to adjourn at 6:14 made by Dawn. B and seconded by Lynn T. Passed unanimously.