

The Arc of Amador and Calaveras

Board Meeting Minutes

November 28, 2022

This meeting was held remotely due to the Pandemic.

Board:

Kimo Kamakaalohaamaikalani
Jonathan Zahodne
Jacquelyn Fletcher
Lottie Tone
Lynn Thompson
Grant Reynolds
Dawn Burcio
Joseph Bisagno
Graciela Hurtado

Absent:

Carol Smith

Director's:

Karyn Gregorius, Executive Director
Lurali Moore, Director of Operations
Ileshia Knigge, Director
Ericka Beltran, Director

The meeting was called to order at 5:37pm by Jacque F.

Motion to approve Agenda made Lottie T. and seconded by Kimo K. passed unanimously.

Jacque took a moment to recognize Jeff Gregorius' many years of volunteer service to The Arc. She expressed appreciation and condolences to the Gregorius family.

Managers reports:

Calaveras: Ericka shared that there are lots of colds and COVID symptoms still going around. She appreciates how nice the parking lot makeover turned out, and she thanked the Board for all the repairs performed. Ericka also mentioned how lots of part-time consumers have shown interest in and are excited to come back full-time. Karyn gave kudos to both Jerry and Ericka for their perseverance and their preparation for reopening. Karyn explained billing to the Board. She also reiterated how we're still on COVID protocol until March. There were no questions regarding Ericka's report.

Supported Employment: Ileshia spoke about the program being busy. She brought up that the holiday season in retail is busy. They are currently placing one person per month. Ileshia reported that DOR has been buying electric bikes for those with transportation needs. There were no questions regarding Ileshia's report.

Amador: Karyn shared that Jerry has been hard at work setting up community access activities. There were no questions regarding Jerry's report.

Director of Operations: Lurali talked about fundraising and shared her excitement regarding our great raffle prizes. Lurali also shared how we are currently accepting donations and reminded Board Member's about "Giving Tuesday". She also shared our ability to accept credit card payments. There were no questions regarding Lurali's report.

Executive Director: Karyn spoke about the installation of new electrical outlets in the administrative office. She shared that a donation of \$25,000 from the California Foundation for Stronger Communities has been received. An \$8,000 incentive payment should be hitting the bank soon from the Department of Developmental Services. Providers have mentioned how they would like to provide remote services to consumers unable to make it in person. Remote could still be a viable option for some folks after the COVID State of Emergency ends. The repopulation rate at both day programs is high with approximately 95% of consumers choosing to return to in-person services.

- **Insurance Renewal:** The property and liability insurance renewal package was presented and discussed. Terrorism Insurance discussion did take place, and members decided to not purchase it. Motion to approve the property and liability insurance renewal package minus terrorism coverage made by Lynn T. and seconded by Lottie T. Passed unanimously.
- **Performance Improvement Plan:** The Performance Improvement Plan was presented for review and discussion. Motion to approve the Performance Improvement Plan made by Lynn T. and second by Dawn B. Passed Unanimously.

Financial Statements: Financials for the month were good. Regional Center income was up, investments increased, there were some maintenance expenses. Motion to approve the October Financials subject to audit made by Dawn B. and seconded by Jonathan Z. Passed Unanimously.

Old Business: None

New Business: None

Upcoming Events:

- Giving Tuesday Event: November 29th
- Raffle Ticket sales are at \$4,000! Yay!! The Annual Raffle will be held this weekend.

Public Comment: No Board meeting in December. Karyn thanked the Board for their commitment, support and being such caring members and wished everyone a happy holiday season.

Motion to adjourn the meeting at 6:09pm made by Lynn T. and second by Dawn B. Passed unanimously.