

The Arc of Amador and Calaveras

Board Meeting Minutes

October 24th, 2022

This meeting was held remotely due to the Pandemic.

BOARD:

Kimo Kamakaalohaamaikalani
Carol Smith
Josef Bisagno
Lynn Thompson
Grant Reynolds
Dawn Burcio
Graciela Hurtado

ABSENT:

Jacquelyn Fletcher
Jonathan Zahodne
Lottie Tone

MANAGERS:

Karyn Gregorius, ED
Lurali Moore, DoO
Linda Radcliff, CFO

The meeting was called to order at 5:32 PM by Lynn T.

Motion to approve the Agenda made by Dawn B. and seconded by Kimo K. Passed unanimously.

Motion to approve the September 26th, 2022 meeting minutes made by Dawn B. and seconded by Graciela H. Passed unanimously.

CPA Presentation by Bowman and Company, LLP – 2021-2022 Audit: Tara and Nick presented a draft of the 2021-2022 Audit. Some highlights include The Arc has no debt, there were no findings, a very healthy net worth and no major changes. Tara explained the different notes in the draft and detailed The Arc's finances. Motion to approve the 2021-2022 Audit June 30th, 2022 Financial Statements made by Dawn B. and seconded by Kimo K. Passed unanimously.

Managers Reports:

Calaveras: There were no questions in regard to Ericka's report.

Supported Employment: There were no questions in regard to Ileshia's report.

Amador: There were no questions in regard to Jerry's report.

Director of Operations: Lurali shared that both day programs have had licensing visits, with no deficiencies found at either location, yay!! We have a new hire at the Calaveras day program who has started this week, Jessica will be starting as a Community Specialist over there in November. We no longer have to do weekly COVID testing of unvaccinated staff. While we no longer have to social distance, we do have to keep our distance to the extent possible. The new multi-function copier was installed last week at the Sutter Creek building. We are rounding up raffle prizes in preparation for the Annual Raffle in December. There were no questions in regard to Lurali's report.

Executive Director: Karyn shared that filed a claim with PG&E for the wood pecker power surge damage but it was denied. However, she did apply for a Grant with PG&E and it was accepted. We also received

a \$500 donation from our friends at Journey of Hope. New phones were installed at the Sutter Creek office/day program and they are working great. There will be tree trimming work at the Sutter Creek location this following month. There were no questions in regard to Karyn's report.

Asphalt Work at the Calaveras Campus – The asphalt project started October 21st, motion to approve the asphalt work at the San Andreas location made by Dawn B. and seconded by Graciela H. Passed unanimously.

Treasurer's Report: There was an increase in vehicle maintenance due to our quarterly maintenance. The investment account went down again this month. Motion to approve the financials made by Dawn B. and seconded by Grant R. Passed unanimously.

Old Business:

Audit Committee – The 2021-2022 Audit is complete.

Personnel Committee – The Executive Director Performance Evaluation is complete.

New Business:

There was a closed session at 6:05 PM to discuss Employment Salaries and Benefits. Direction was given to the Executive Director and the meeting continued at 6:15 PM.

Motion to adjourn the meeting made by Lynn T. and seconded by Dawn B. Passed unanimously.