

The Arc of Amador & Calaveras

Board Meeting Minutes

April 25th, 2022

This meeting was held remotely due to the Pandemic.

BOARD:

Carol Smith
Jonathan Zahodne
Eric Figel
Jacquelyn Fletcher
Lynn Thompson
Grant Reynolds
Josef Bisagno
Dawn Burcio
Graciela Hurtado

ABSENT:

MANAGERS:

Karyn Gregorius, Executive Director
Lurali Moore, Director of Operations
Jerrell Blake, Director of Amador
Ericka Beltran, Director of Calaveras

Meeting called to order at 5:33PM.

A closed session was added to discuss Employment Salaries and Benefits. Motion to approve the Agenda with the addition of the closed session made by Lynn T. and seconded by Jonathan Z. Passed unanimously.

Motion to approve the March 28, 2022 Board Meeting Minutes made by Lynn T. and seconded by Dawn B. Passed unanimously.

Karyn introduced Kimo K., a consumer at our Calaveras Day Program who is interested in observing the Board Meeting today. He is very artistic and is considering joining the Board.

Managers Reports:

Calaveras: Everyone is gearing up for ArCreations, consumers have been researching ideas and artwork from Pinterest. Ericka shared excitement about our new hire, Alina who is our newest Community Specialist in Calaveras! There were no questions in regards to Ericka's report.

Supported Employment: There were no questions in regards to Ileshia's report.

Amador: Everyone geared up for spring at Amador Day Program with Easter bags and a spring music celebration. Amador's People 1st put together about 200 Trauma Treatment bags to be handed out at the Celebrate Our Children's event on April 9th and 150 were handed out. Jerry shared that we have about 23 consumers actively working and receiving paychecks each pay period and everyone's been busy getting ready for our ArCreations! Art Show & Sale coming up in May. We've had a lot of phone calls since the memo has gone out publicly about our Art Show & Sale, the community is excited to come support our folks and see what's for sale. Staff are currently back to working five full days a week in person in preparation of program returning to normal hopefully in the near future. There were no questions in regards to Jerry's report.

Director of Operations: Department of Social Services (CDSS) revised regulations for infection control requirements. After receiving a several days of training from CDC Train in regards to Infection Prevention, Lurali and Karyn are certified Infection Preventionists. We have revised our training program by adding infection control training into it. We also held our Spring Safety Celebration last week where we went over the new infection control information. There were no questions in regards to Lurali's report.

Executive Director: There were no questions in regards to Karyn's report.

Accessibility Plan – The purpose of this plan is to make sure we are keeping up on accessibility to consumers that ensure their safety, access and quality of services are being met. Motion to approve the Accessibility Plan made by Dawn B. and seconded by Grant R. Passed unanimously.

Infection Control Plan – Per Community Care Licensing (CCL) Provider Information Notice 22-13-ASC, new Infection Control Requirements have been added. The new requirements call for providers to submit an Infection Control Plan to CCL no later than June 30, 2022. The proposed Infection Control Plan was reviewed. It includes all that is required and some training resources. Motion to approve the Infection Control Plan made by Dawn B. and seconded by Graciela H. Passed unanimously.

Treasurer's Report/Financials: The loss for the month was mostly due to wage accrual, some months have more paydays. We also got a check from our insurance for the new Ram 1500 but we haven't been able to get it fixed yet so that money is sitting. There were no questions in regards to the Treasurer's Report. Motion to approve the April 2022 financials (subject to audit) made by Dawn B. and seconded by Jonathan Z. Passed unanimously.

COVID-19 Update – There was a meeting last week with CCL (Community Care Licensing) that was very informational. Although we didn't get the answers we wanted it did shed some light on continuing guidelines. It looks like they're pushing for the end of June to possibly modify anything. We are following the most restrictive guidelines until anything further is lifted and trying to give everyone the best of both worlds. We are continuing to host Zoom classes as well as baby step our way back into in-person learning.

Investment Report: Edward Jones is up \$665 this period.

Old Business:

Nominating Committee – This committee consists of 3-5 Board members. They will be responsible for nominations in the Board Election for the upcoming fiscal year. This committee usually meets at least 45 days prior to the election. They take a poll to see who wants to be re-elected and make sure we have 9-13 members. Karyn shared that our Board has staggered election groups with no one terming out this year.

Up for re-elections this year is the "B" Group: Dawn B., Lynn T., Eric F., and Carol S. Terming out next year (June 30, 2023) are: Jacquelyn F., Grant R., and Josef B.

Volunteers for the Nominating Committee were Jacquelyn F., Dawn B., and Graciela H. Thank you for volunteering!!

New Business: There was no new business to discuss.

Upcoming Events:

- Kit Carson Mountain Men Wagon Train: April 27th-May 1st, 2022
- Spring ArCreations! Art Show & Sale: May 21st, 2022 Amador Campus
- The Ability Experience: June 14th, 2022 St. Sava Mission
- Membership Meeting: June 27th, 2022 Possibly via Zoom
- Giving Tuesday: November 29th, 2022
- 17th Annual ArCreations! Art Show & Sale / 51st Annual Holiday Raffle: December 3rd Amador Campus

Jonathan Z. gave an update on the Running Mule Event.

Public Comment: Jacquelyn F. thanked Kimo K. for attending the Board Meeting.

6:08pm – 6:23pm Closed Session – Employment Salaries and Benefits

The Executive Director was given directions.

Adjourn: Lynn T. moved to adjourn the meeting. Grant R. seconded. Passed unanimously. The meeting adjourned at 6:25pm.

