

The Arc of Amador and Calaveras

**Board Meeting Minutes**

**February 28<sup>th</sup>, 2022**

This meeting was held remotely due to the Pandemic.

**BOARD:**

Lynn Thompson  
Eric Figel  
Jacquelyn Fletcher  
Grant Reynolds  
Jonathan Zahodne  
Josef Bisagno  
Carol Smith

**ABSENT:**

Dawn Burcio  
Graciela Hurtado

**MANAGERS:**

Karyn Gregorius, ED  
Lurali Moore, DoO  
Linda Radcliff, CFO  
Ericka Beltran, Director of Calaveras  
Jerrell Blake, Jr., Director of Amador

Meeting called to order at 5:38PM.

Motion to approve the Agenda made by Lynn T. and seconded by Grant R. Passed unanimously.

Motion to approve the January 31<sup>st</sup>, 2022 Board Meeting Minutes made by Lynn T. and seconded by Jonathan Z. Passed unanimously.

**Managers Reports:**

**Calaveras:** Ericka introduced our newest Community Specialist to the Calaveras team, welcome Angela!! The Calaveras team is baby stepping back to normal, eager to get consumers coming in full-time. Everyone is hoping to be able to go out in the community again soon and hoping for a Spring ArCreations! Art Show and Sale. There were no questions in regard to Ericka's report.

**Supported Employment:** There were no questions in regard to Ileshia's report.

**Amador:** It's been a busy month for the Amador day program, People's First donated \$595 to the Food Bank this month. Day Program held a Sing-A-Long where nineteen people attended over Zoom and eight people in-person which was a great turn out. Jerry thanked the Board for the generous raises and praised everyone for how hard they work. There were no questions in regard to Jerry's report.

**Director of Operations:** Lurali shared that there is a minor change to her report, the 5310 CalTrans Grant check came after she had turned in her Board report. Last week Lurali and Karyn worked hard and submitted the new CalTrans Grant applications. They also both went down to Elk Grove to purchase the new work crew truck, thank you to the Board!!! The new work crew truck is a 2022 Ram 1500 with a bigger cab which allows more leg room for the consumers. Lurali thanked the Board for all of their ongoing support. There were no questions in regard to Lurali's report.

**Executive Director:** Karyn thanked The Arc's Directors for keeping everyone motivated and keeping the programs thriving during the difficult times of the Pandemic. It has been a busy month with the CalTrans Grant applications, getting vision coverage set up, COVID-19 sick pay coming back and wage increases.

Karyn shared details of the new work crew truck with the Board. The old crew truck was traded-in. She would like to set the new truck up with running boards, bed anchor hooks and seat covers and would like to purchase the 8-year 120,000 extended warranty. The warranty and other accessories would increase the new truck expenses from \$45,000 to \$50,000. Motion to approve an increase in the new truck budget from \$45,000 to \$50,000 made by Grant R. and seconded by Lynn T. Passed unanimously. There were no questions in regard to Karyn's report.

**Risk Management** – Risk Management Practices and the Risk Management Plan including the previous year's action summary are reviewed annually to make sure our risks are considered and conversations take place about new risks. Motion to approve the 2022 Risk Management Plan and Risk Management Practices made by Lynn T. and seconded by Grant R. Passed unanimously.

**Treasurer's Report/Financials:** Linda informed the Board that we were able to complete all wage increases and implement the COVID-19 Sick Pay this past payroll. Investment report – our investment account declined this month. Motion to approve the January 2022 monthly financials (subject to audit) made by Grant R. and seconded by Jonathan Z. Passed unanimously. There were no questions in regard to Linda's report.

#### **Old Business:**

**Committee Reports** - No committees met this month

**COVID-19 Update** – The governor has lifted a lot of restrictions for the general public, however there's a small percentage of the State of Emergency restrictions that didn't get lifted. We're in that small percentage due to the vulnerable population we serve. We still fall under the social distancing and masking requirements. We are moving closer to returning back to normal, but we still have to follow the strictest guidelines. We have loosened the cohorts in both day programs; it is a little more exposure but we felt it was important to move forward in response to the declining COVID positive numbers.

**New Business:** Shout out to Board member Eric F. for his contributions to the Calaveras Newsletter!! He does a fantastic job each month. A copy of the newsletter is included in the Board packets which everyone looks forward to reading. Thank you Eric!

#### **Upcoming Events:**

**The Ability Experience (PUSH) – June 14<sup>th</sup>, 2022** at St. Sava in Jackson. We have reserved the facility for lodging for the riders and hope to see the full return of the Friendship Visit luncheon this year. This will be our 33<sup>rd</sup> year of hosting the Friendship visit!!

**Mule Creek Running Mule – April 6<sup>th</sup>, 2022.** This is a 5k virtual/in person run that Mule Creek State Prison Employees host. Proceeds are split between the employee association and The Arc.

**Public Comment:** There was no public comment.

Motion to adjourn the meeting at 6:08PM made by Lynn T. and seconded by Jonathan Z. Passed unanimously.