

The Arc of Amador & Calaveras  
**Board Meeting Minutes**  
**October 25<sup>th</sup>, 2021**

This meeting was held remotely due to the COVID-19 Pandemic.

**BOARD:**

Josef Bisagno  
Lynn Thompson  
Jonathan Zahodne  
Eric Figel  
Dawn Burcio  
Graciela Hurtado  
Grant Reynolds  
Jacquelyn Fletcher  
Carol Smith

**ABSENT:**

**MANAGERS:**

Karyn Gregorius, ED  
Lurali Moore, DoO  
Linda Radcliff, CFO

Meeting called to order at 5:40 PM.

Motion to approve the agenda made by Graciela H. and seconded by Dawn B. Passed unanimously.

Motion to approve the September 27<sup>th</sup>, 2021 board meeting minutes made by Lynn T. and seconded by Graciela H. Passed unanimously.

**CPA Presentation by Bowman & Company, LLP – 2020.2021 Audit:**

Tara Eastwood with Bowman & Company, LLP presented The Arc's 2020/2021 audited financials to the board. She started off by expressing that everything went well, adjustments were minimal. Operations generated cash flow through the year with no long term debt. The Board has control of how/where the funds for The Arc are spent. There was a slight decrease in program revenue. In her opinion, The Arc is in a good place financially. The Board and Karyn thanked her for her time and presentation. Motion to approve the June 30<sup>th</sup>, 2021 Audited Financial Statements made by Grant R. and seconded by Lynn T. Passed unanimously.

**Managers Reports:**

**Calaveras** – There were no questions in regards to Ericka's report.

**Supported Living** – There were no questions in regards to Jerry's report.

**Supported Employment** – There were no questions in regards to Ileshia's report.

**Amador** – There were no questions in regards to Kim's report.

**Director of Operations** – We are still waiting for the COVID-19 expense reimbursement but have received some of the 5310 Grant funds. We have 3 new staff who are working out very well in their programs. There were no questions in regards to Lurali's report.

**Executive Director** – We've had a busy month with lots of compliance visits. Fire Marshall inspections at all buildings were completed and licensing made unannounced inspection visits. All went well. The new roofs on our Jackson and San Andreas buildings held up well during the storm with no reported leaks. We were selected for a CA Relief Reimbursement Grant of \$25,000. Jonathan asked Karyn if we could host a fundraiser once things calm down; the board discussed the 50<sup>th</sup> Annual Holiday Raffle this December. There were no other questions in regards to Karyn's report.

**Treasurer's Report/Financials** – Expenses are doing pretty well. Revenues are down due the gradual discontinuation of Supported Living Services. There were no questions in regard to the financial report. Motion to approve the monthly financials subject to audit made by Dawn B. and seconded by Lynn T. Passed unanimously.

**Old Business:**

**Audit Committee** – The Audit is complete

**New Business:**

- Dawn B. asked Karyn if The Arc is hiring, we have two positions posted on Indeed the employment application is available on The Arc's website.
- There were some questions by the Board in regards to vaccine percentages and our testing procedures.

**There was a closed session to discuss Employment Salaries/Benefits called to order at 6:30PM. Direction was given to the Executive Director, meeting was called back in session at 6:40PM.**

**Upcoming Events:**

**50<sup>th</sup> Annual Holiday Raffle** – Saturday December 4<sup>th</sup>, 2021

**Public Comment:**

There was no public comment.

Motion to adjourn the meeting at 6:45PM made by Carol S. and seconded by Lynn T. Passed unanimously.