

The Arc of Amador & Calaveras

Board Meeting Minutes

June 28th, 2021

The meeting was held on a video conference call via Zoom due to the COVID 19 Pandemic

In attendance were:

BOARD:

Grant Reynolds
Eric Figel
Jacquelyn Fletcher
Josef Bisagno
Dawn Burcio
Graciela Hurtado
Anna Newman

ABSENT:

Marilyn Sibillia
Lynn Thompson

MANAGERS:

Karyn Gregorius, ED
Lurali Moore, DoO
Linda Radcliff, CFO
Kim Vinciguerra, Director of Amador
Ericka Beltran, Director of Calaveras
Ileshia Knigge, Director of SEP
Jerrell Blake, Director of SLS

Meeting called to order by Grant R. at 5:05 PM.

Motion to approve the Agenda made by Jacquelyn F. and seconded by Dawn B. Passed unanimously.

Motion to approve the May 24th, 2021 Board Meeting Minutes made by Jacquelyn F. and seconded by Graciela H. Passed unanimously.

Managers Reports:

Calaveras: Ericka is excited to welcome Martina to the Calaveras team! Everyone is excited about opening up day program buildings next month. Ericka received positive feedback about the Journey of Hope visit drive-thru and Zoom meet-and-greet. There were no questions in regards to Ericka's report.

Supported Living: Staff are currently working on transitioning consumers to their new providers, all of the emergency back-packs were refilled and new ones were given out to those who needed them. Jerry thanks everyone for helping out the Supported Living Department during the transition. There were no questions in regards to Jerry's report.

Supported Employment: Ileshia shared the great news, that we received a grant from Bank of America!! This is our ninth year receiving this grant. We currently only have one consumer participating in Alternative Services, as all our other consumers have gone back to work. Department of Rehabilitation is current on payments. Karyn gave kudos to Ileshia for keeping up on making sure we receive all of the payments owed by DOR. There were no questions in regards to Ileshia's report.

Amador: Kim shared how wonderful the Journey of Hope visit was this year. Special thanks to Ericka and Quinn for their hard work in putting together a Zoom meeting for the consumers who could not attend the drive-thru visit. We've been busy planning to re-open our day programs, and we have welcomed a new staff to the Amador team, welcome Lea!! Some Zoom classes are being moved around and schedules are being made in preparation of the day program building re-opening. There were no questions in regards to Kim's report.

Director of Operations: Lurali gave a few updates, we have completed two intakes on new employees that started this past week. The Supported Living Services staff will be transitioning into day program positions as the transition process is happening a lot faster than we expected. There were no questions in regards to Lurali's report.

Executive Director: Karyn gave thanks to two of our Board members who have served on the Board for the past 6 years. Thank you to Anna and Marilyn for your dedication and we hope to see you at our next Staff/Board/Volunteer Appreciation Banquet!

We have had a staff retire from the Calaveras Day Program. A lot of consumers from our Supported Living Services have transitioned out, and we are preparing for CARF. There were no questions in regards to Karyn's report.

COVID-19 Acknowledgement Risk: Consumers have a choice of three day program options: return to day program full in person; hybrid (half in-person, half remote); or full remote. We have developed an acknowledgement of risk to try to insure that consumers aware of the risk of getting COVID-19 while attending in-person service. The proposed acknowledgement was discussed and a revision was made to remove wordage relating to the use of an oral thermometer. Motion to approve the COVID-19 Acknowledgement Risk as revised made by Jacquelyn F. and seconded by Dawn B. Passed unanimously.

Dependent Adult Abuse Reporting Policy: There has been an update to the reporting requirements. The new policy will include a shorter time period for reporting abuse with serious bodily injury. Motion to approve the new Dependent Adult Abuse Reporting Policy made by Dawn B. and seconded by Jacquelyn F. Passed unanimously.

Treasurers Report/Financials: Linda shared that The Arc had grant and Department of Rehabilitation revenue this month, and we are in the black on our investments. There were no questions in regards to Linda's report.

Motion to approve the June monthly financials subject to audit made by Jacquelyn F. and seconded by Dawn B. Passed unanimously.

Old Business:

Nomination Committee: We will go over the Candidate Slate during our Membership Meeting.

New Business: The Board agreed that the last Monday of each month at 5:30PM for the Board Meetings works for everyone. The board expressed interest in keeping an electronic and telephone option for participation in board meetings. Karyn will look into a bylaw revision.

Upcoming Events:

Annual Board and Staff Appreciation Banquet – TBD.

Annual ArCreations Art Show and Sale – December 4th, 2021

Public Comment: None.

Motion to adjourn the meeting at 5:30 PM made by Jacquelyn F. and seconded by Graciela H. Passed unanimously.