

# Annual Report 2019 / 2020



## **The Arc of Amador & Calaveras**

July 1, 2019 - June 30, 2020

75 Academy Drive, Sutter Creek CA, 95685

Executive Director - Karyn Gregorius

[www.arcofamador.org](http://www.arcofamador.org)

## Executive Summary

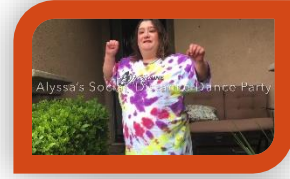
The Arc of Amador & Calaveras is a grassroots, nonprofit organization. Our mission is to provide support and services to people with developmental disabilities so they can better live, work, learn and recreate in mainstream of life. Our service delivery area is Amador and Calaveras counties.

The Arc of Amador and Calaveras has been serving people with Developmental Disabilities since 1971 and was created by parents determined to ensure the fullest and independent lives possible for their children with intellectual and developmental disabilities.

For 49 years, The Arc of Amador & Calaveras (aka The Arc) has been providing person-centered services to people with intellectual and developmental disabilities. The Arc strives to build community relationships and deepen our impact to persons served. Community partners and natural support play a critical role in shaping the lives of people with Intellectual and Developmental Disabilities.

The Arc continues to empower people to live full and included lives in their communities by offering community service, employment, recreation, and supported living services as well as skills training to adults with disabilities in various programs. The Arc prides itself on the outreach efforts to provide community integration, education and inclusion of people with intellectual and developmental disabilities. We continue to advocate for improved services, community awareness, increased public transportation, employment opportunities and residential options for our community.

The Arc of Amador and Calaveras is a widely recognized and respected resource for individuals with intellectual disabilities in promoting and improving the quality of life for them and their families.



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# The Arc of Amador and Calaveras

## The Arc of Amador and Calaveras

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### 2019/2020 Significant Accomplishments

1. Effectively provided services through two State of Emergencies (Wildfire Power Safety Shut Offs and the Coronavirus Pandemic).
2. Secured over \$600,000 in grants/sustainability funding (\$300,000 grant and over \$300,000 forgivable loan).
3. Created new service delivery methods including remote learning.
4. Added a Supported Employment Coordinator position.
5. Secured the award of one new wheelchair accessible van.
6. Developed a Strategic Plan for 2020-2023.
7. Secured temporary rate increases and participated in a rate study and other rate reform activities.
8. Performed decluttering and deep cleaning at both day program locations.
9. Interacted with college student programs through the Betty Irene Moore School of Nursing at UC Davis and St. Catherine University.
10. Created a Leadership Development and Succession Plan.
11. Updated our personnel filing system.
12. Maintained affiliation with Arc California and The Arc National.
13. Clean financial audit for fiscal year 2018/2019.
14. Engaged in community outreach and education through Safety Week, art displays, participation in transition fairs, and co-hosting a town hall meeting on Autism.
15. Completed a number of capital improvement projects.
16. Maintained a healthy Board of Director turnover.
17. Hired capable and enthusiastic staff.
18. Increased staff wages.
19. Continued to focus on community activities chosen by the people served.
20. Maintained our commitment to community based services in all service areas.
21. Created several new classes and opportunities for people served based on their input.
22. Clean Community Care Licensing inspections at both Amador and Calaveras locations.
23. Facilitated strong self-advocacy efforts in both Amador and Calaveras.
24. Maintained a minimum of 30 Supported Employment Individual Placements and facilitated several External Situational Assessments (ESA).
25. Supported Employment staff participated in job fairs and employer networking events (Chamber Mixers, etc.).

26. Continued traditions of hosting a Board, Staff and Volunteer Appreciation Banquet; the Calaveras Pay-It-Forward Luncheon; Amador Thanksgiving Luncheon; Holiday Celebration; Safety Celebrations; and the ArCreations Art Show.
27. Purchased one new van for Amador Community Services.
28. Revised personnel policies and updated several company policies.
29. Maintained the following Arc sponsored employee benefit plans: Blue Shield Health Insurance; Delta Dental; Guardian Life Insurance; Vanguard Retirement 403B plan; and 125 Cafeteria Plan.
30. Successfully maintained 28 Supported Living placements and provided services to high need clients.
31. Facilitated enhanced public transit in Amador and Calaveras Counties.
32. Continued to work closely with school districts and Valley Mountain Regional Center on transition planning for students leaving school.
33. Worked with Mental Health Providers and the Amador Trauma Informed Care collaborative to bring awareness and training to our staff.
34. Maintained and secured contracts for supervised community-based work crew opportunities for the people we serve.
35. Purchased a new trailer for the Calaveras Community Services recycling crews.
36. Enhanced our new hire and orientation procedures.
37. Tested our Emergency Response Practices and enhanced our safety program.
38. Partnered to bring dental health screenings and education to the Amador day service.
39. Continued to offer the people served the opportunity to attend college classes at Columbia College.
40. Continued participation in a number of community events including the Amador County Fair.
41. Continued to maintain a high positive profile in Amador and Calaveras communities through local and social media.
42. Supported Living Services continued their outstanding medical and dental advocacy for people receiving SLS services.
43. Updated our Training Manual and continued to offer training opportunities for all staff via Open Futures Online Learning; Nonprofit Insurance Alliance; Cal Chamber; CARF; Winton Ireland; 501c Services; etc.
44. Continued involvement in a variety of health, safety, professional and community advisory committees including: The Amador County Voting and Language Accessibility Advisory Committee; the Amador and Calaveras Social Services Transportation Advisory Committees; Valley Mountain Regional Center Coalition of Leaders and Service Providers; Amador and Calaveras Health Care Coalitions; Oral Health Coalition; Volunteers Active in Disasters (VOAD), etc.
45. Provided input and partnered on various community plans including: The Strategic Plan to End Homelessness in Calaveras County; the Coordinated Public Transit Human Services Transportation Plan, 2020-2024 for Amador and Calaveras Counties; and the Amador County Local Hazard Mitigation Plan.
46. Maintained high levels of satisfaction among people served, parents, referral agents, and employers.

## CARF Accreditation 2019- 2021



January 4, 2019

Karyn Gregorius  
The Arc of Amador and Calaveras  
75 Academy Drive  
Sutter Creek, CA 95685

Dear Ms. Gregorius:

It is my pleasure to inform you that The Arc of Amador and Calaveras has been issued CARF accreditation based on its recent survey. The Three-Year Accreditation applies to the following program(s)/service(s):

Community Employment Services: Employment Supports  
Community Employment Services: Job Development  
Community Integration

This accreditation will extend through December 31, 2021. This achievement is an indication of your organization's dedication and commitment to improving the quality of the lives of the persons served. Services, personnel, and documentation clearly indicate an established pattern of conformance to standards.

The accreditation report is intended to support a continuation of the quality improvement of your organization's program(s)/service(s). It contains comments on your organization's strengths as well as any consultation and recommendations. A Quality Improvement Plan (QIP) demonstrating your organization's efforts to implement the survey recommendation(s) must be submitted within the next 90 days to retain accreditation. The QIP form is posted on Customer Connect ([customerconnect.carf.org](http://customerconnect.carf.org)), CARF's secure, dedicated website for accredited organizations and organizations seeking accreditation. Please log on to Customer Connect and follow the guidelines contained in the QIP form.

Your organization should take pride in achieving this high level of accreditation. CARF will recognize this accomplishment in its listing of organizations with accreditation and encourages your organization to make its accreditation known throughout the community. Communication of the accreditation to your referral and funding sources, the media, and local and federal government officials can promote and distinguish your organization. Enclosed are some materials that will help you publicize this achievement.

Your organization's complimentary accreditation certificate will be sent separately. You may use the enclosed form to order additional certificates.

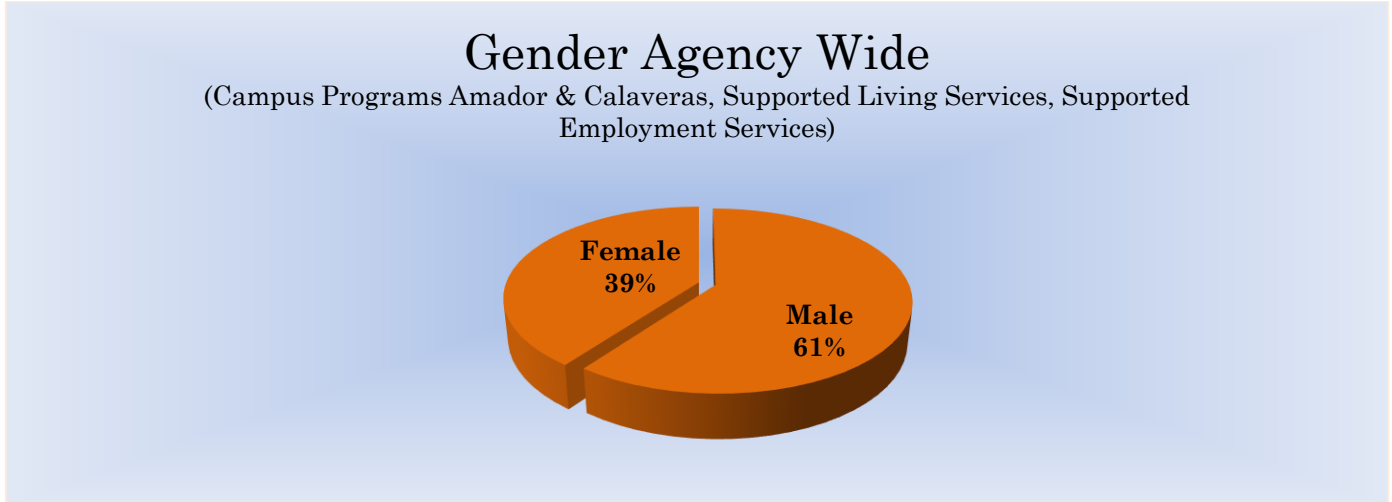
If you have any questions regarding your organization's accreditation or the QIP, you are encouraged to seek support from John Hannon by email at [jhannon@carf.org](mailto:jhannon@carf.org) or telephone at (888) 281-6531, extension 7198.

CARF International Headquarters  
8901 E. Southpoint Road  
Tucson, AZ 85756-8407, USA

[www.carf.org](http://www.carf.org)

## The Arc of Amador and Calaveras Agency Dashboard

For the Fiscal Year 2019 - 2020 Demographics:

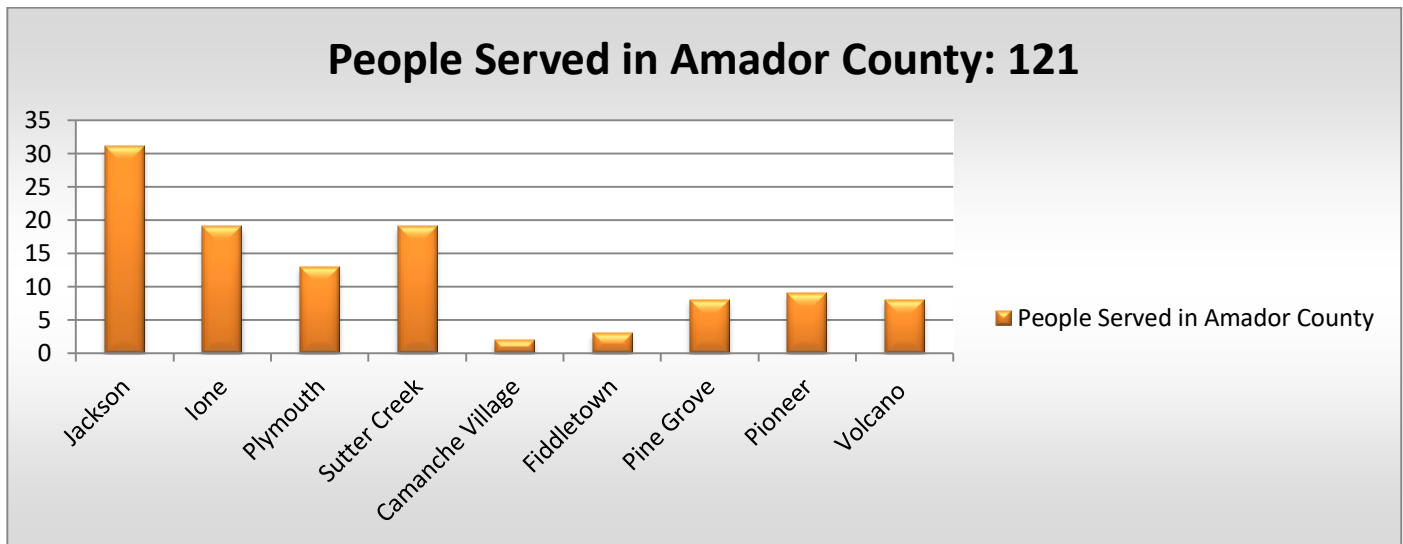


Snapshot of overall services covering 2 counties:

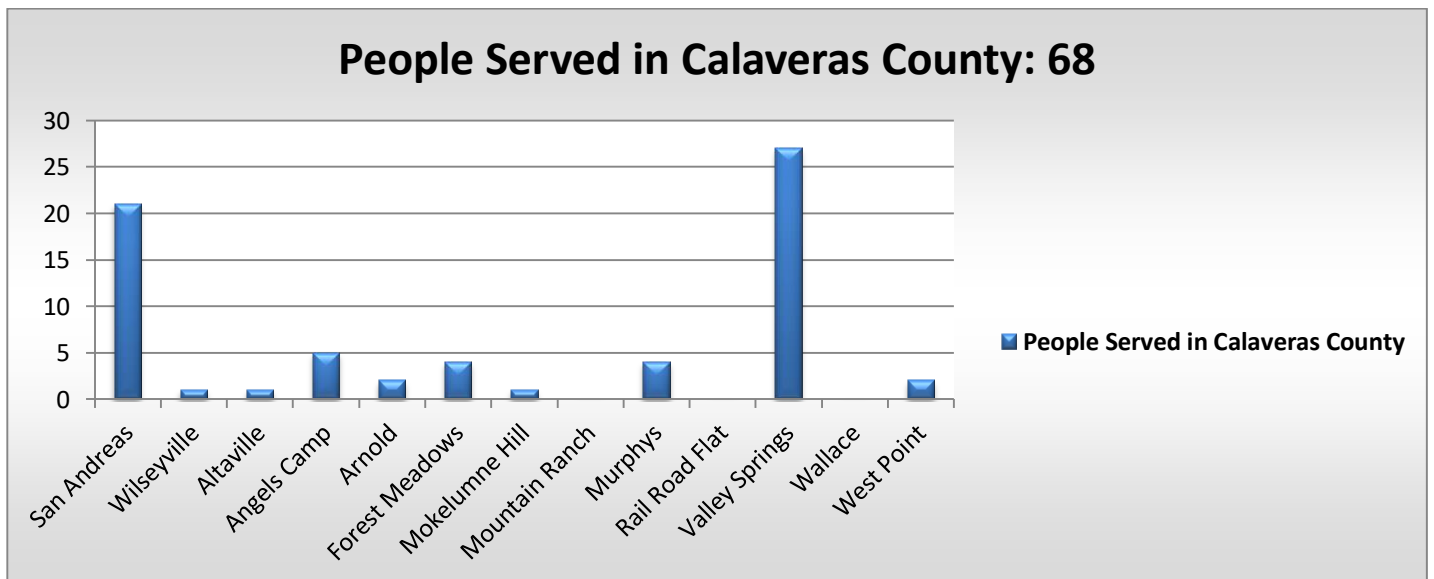
 <h3>Amador Campus</h3> <ul style="list-style-type: none"> <li>• 3 NEW consumers</li> <li>• 55 renewed consumers</li> <li>• 248 Days of Operation</li> </ul>	 <h3>Calaveras Campus</h3> <ul style="list-style-type: none"> <li>• 9 NEW consumers</li> <li>• 43 renewed consumers</li> <li>• 282 Days of Operation</li> </ul>	 <h3>Supported Employment</h3> <ul style="list-style-type: none"> <li>• Covering 2 Counties</li> <li>• 12 NEW Consumers</li> <li>• 20 Renewed Consumers</li> <li>• 365 Days of Operations</li> <li>• 2 Consumers off of CA State assistance because of their employment.</li> </ul>	 <h3>Supported Living Services</h3> <ul style="list-style-type: none"> <li>• 11 NEW Consumers</li> <li>• 20 Renewed Consumers</li> <li>• Covering 2 Counties</li> <li>• 512 Average monthly hours served.</li> </ul>
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## The Arc of Amador and Calaveras Agency Dashboard

Population Count by City/Town of People Served in Amador County:

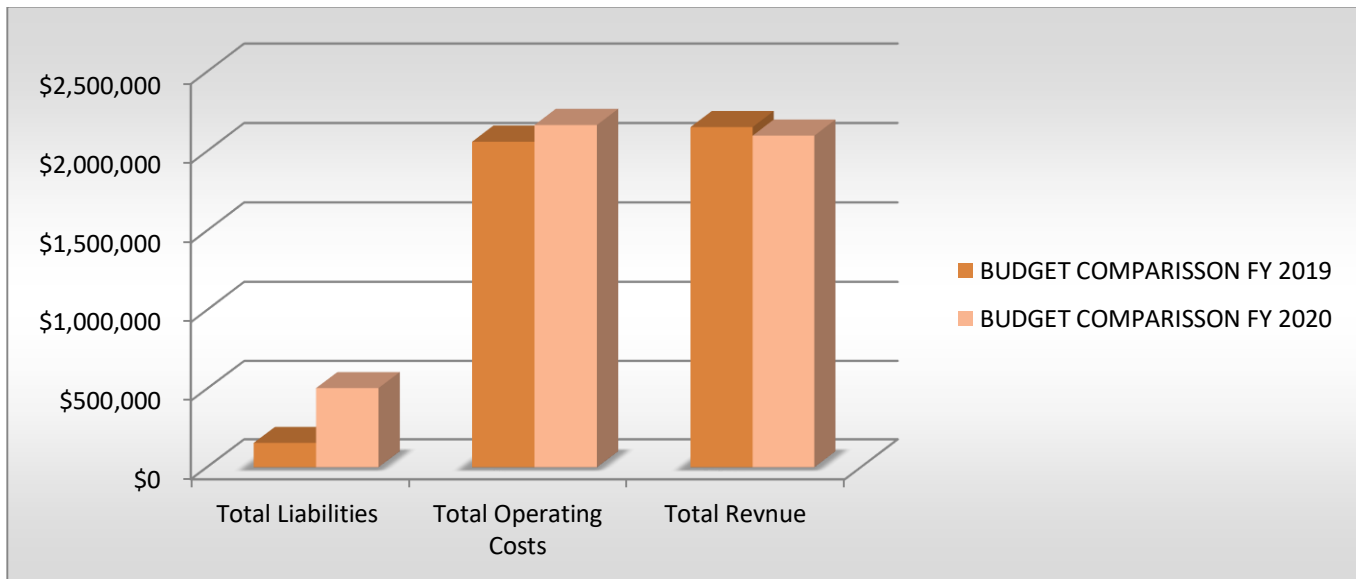


Population Count by City/Town of People Served in Calaveras County:





## Budget Comparison Fiscal Year 2019 – Fiscal Year 2020



**Total Liabilities** (debt, bills etc.) increased from Fiscal Year 2019 to Fiscal Year 2020 by \$349,560.

**Total Operating Costs** (expenses) increased from Fiscal Year 2019 to Fiscal Year 2020 by \$105,522.

**Total Revenue** (income) decreased from Fiscal Year 2019 to Fiscal Year 2020 by \$53,712.

Total liabilities for the fiscal year ending June 2020 includes the Paycheck Protection Program Loan (PPP). The Arc will apply for PPP loan forgiveness.

The Arc is committed to seeking alternative funding through donors, grants, and memberships to enhance all programs within Amador and Calaveras counties while increasing opportunities for persons served.

Alternative funding will allow our services the enhancements they need to continue to be successful. We are very grateful to our members, funders, supporters, and community for recognizing the importance of our programs and providing the much needed financial resources that continue to help us serve those in need in Amador and Calaveras counties.

## Officers of the Board 2019/2020

Grant Reynolds:	President
Anna Newman:	Vice President
Marilyn Sibillia:	Treasurer
Suzette Ariza:	Secretary

## Executive Staff

Karyn Gregorius:	Executive Director
Lurali Moore:	Director of Operations
Linda Radcliff:	Chief Financial Officer
Jessica San Nicolas:	Administrative Coordinator

## Management Staff

Kim Vinciguerra:	Amador Campus Director of Services
Ericka Beltran :	Calaveras Campus Director of Services
Ileshia Knigge:	Director of Supported Employment Services, Amador and Calaveras Counties
Jamie Sorrell:	Director of Supported Living Services, Amador and Calaveras Counties