

The Arc of Amador & Calaveras
Board Meeting Minutes
June 29th, 2020

The meeting was held on a video conference call via Zoom due to the COVID 19 Pandemic

In attendance were:

BOARD:

Marilyn Sibillia
Jacuelyn Fletcher
Grant Reynolds
Anna Newman
Suzette Ariza
Dawn Burcio
Graciela Hurtado

ABSENT:

Forrest Schwabe
Josef Bisagno
Lynn Thompson

MANAGERS:

Karyn Gregorius, Executive Director
Lurali Moore, Director of Operations
Linda Radcliff, Chief Financial Officer
Kim Vinciguerra, Amador Director
Ericka Beltran, Calaveras Director
Ileshia Knigge, Director of SEP
Jamie Sorrell, Director of SLS

Meeting called to order by Grant R. at 5:06 PM.

Motion to approve the Agenda made by Dawn B. and seconded by Suzette A. Passed unanimously

Motion to approve the May 28th, 2020 Board Meeting Minutes made by Suzette A. and seconded by Jacquelyn F. Passed unanimously.

Managers Reports:

Calaveras: The Calaveras team has been busy adding new activities to their remote services. A lot more consumers have been using Zoom. Ericka shared staff have been busy taking care of work crews and working on their re-imagination plan. There were no questions in regards to Ericka's report.

Supported Living: Jamie shared SLS is busier with the State moving to Re-Opening Stage 2, with more consumers wanting to get out and about in the community. There are some changes coming to SLS such as electronic verification as well as some training. There will be 4 new consumers starting within the next month. There were no questions in regards to Jamie's report.

Supported Employment: There are now only 8 consumers who are not working, meanwhile the other 26 are working with modifications and support during the pandemic. Ileshia shared that we were awarded a \$5,000 grant from Bank of America, this year being the eighth year they have selected us. Thank you Bank of America!! With some consumers at home and not working, the SEP team have put together a contest of tasks each consumer can complete and at the end of June they will announce a first, second and third place winner. There were no questions in regards to Ileshia's report.

Amador: The Amador team has really enjoyed teaching classes via Zoom. There are currently 8 classes being taught along with packets that get mailed home to consumers and weekly visiting. Kim shared she receives a lot of joyful phone calls from consumers. On June 18th we participated in Zoom Bingo with our Journey of Hope friends. It was very successful and the consumers had a lot of fun. Kim gives lots of

thanks to Lurali and Karyn for helping with re-imagination planning, we couldn't do it without you two!! There were no questions in regards to Kim's report.

Director of Operations: Lurali shared that we should be receiving our CalTrans van soon which will replace a SLS wheelchair van that is currently out of commission. There were no questions in regards to Lurali's report.

Executive Director: Karyn gave thanks to two of our Board members who have served on the Board for the past 6 years. Thank you to Suzette and Forrest for your dedication and we hope to see you at our Staff/Board/Volunteer Appreciation Banquet!

The Arc will continue to receive State of Emergency payments for non-residential services (day programs) until July 31st, 2020. Karyn will be working with SLS team on the transition to Electronic Visit Verification and improved efficiencies to address the program's budget deficit. Karyn gave kudos to the SEP team for their dedication and flexibility amid the pandemic. Some of our work crew contracts have been renewed which is a great thing for consumers. When consumers return, they will be able to go out on crews and continue to have the opportunity to earn money.

The 2008 wheelchair van will be replaced with the newly awarded CalTrans van. Next fiscal year, the 2007 Chevy Uplander from Calaveras needs to be replaced as well. Thank you to Amador Day Program for swapping out vans with Supported Living Services during this time.

Karyn has been working on various committees and with various organizations to come up ways to "re-imagine" day program services and create a re-opening plan for The Arc's closed facilities. There are draft guidelines recently released by the California Department of Developmental Services included in the Board packet. There were no questions in regards to Karyn's report.

Treasurers Report: Linda explained that our wages are up for the month due to the Hazard Pay/COVID Premium Pay staff received. Mailings (communication expense) has also increased due to the information and activity packets being sent out to consumers.

The investment account value increased last month. It is within \$2,000 of the value at the same time last year. There were no questions in regards to the Treasurers Report.

Financials: Karyn shared that funds are accumulating in the general checking account. Discussion took place regarding the movement of funds to the Gold Money Market account. Motion to approve Karyn to move \$200,000 from our general checking account to our Gold Money Market account made by Jacquelyn F. and seconded by Suzette A. Passed unanimously.

Motion to approve the June monthly financials made by Suzette A. and seconded by Graciela H. Passed unanimously.

Old Business: There was no old business to report.

Committee Reports:

Nominating Committee- One applicant for the 2020/2021 Board changed their mind. Two new board member candidates came forward. One decided to be placed on the current ballot and the other decided to wait to join. Karyn thanked Board Member Dawn for her assistance in recruiting.

New Business: The Board voted to have the next Board Meeting on Monday July 27th, 2020 and 5:30 PM. The location will be determined closer to the meeting pending the release of gathering restrictions due to the pandemic.

Upcoming Events: Annual Board and Staff Appreciation Banquet – October 15th at Mel & Faye's Diner.

Public Comment: None

Motion to adjourn the meeting at 5:31 PM made by Dawn B. and seconded by Suzette A. Passed unanimously.