

The Arc of Amador & Calaveras
Board Meeting Minutes
May 28th, 2020
This meeting was held remotely by Zoom.

BOARD:

Marilyn Sibillia
Graciela Hurtado
Dawn Burcio
Jacquelyn Fletcher
Grant Reynolds
Forrest Schwabe
Josef Bisagno
Lynn Thompson
Suzette Ariza
Anna Newman

ABSENT:

MANAGERS:

Karyn Gregorius
Ileshia Knigge
Jamie Sorrell
Ericka Beltran
Linda Radcliff

Meeting called to order by Grant R. at 5:34 PM.

Motion to approve the Agenda made by Suzette A. and seconded by Dawn B. Passed unanimously.

Motion to approve the April 20, 2020 Board Meeting Minutes made by Lynn T. and seconded by Graciela H. Passed unanimously.

Managers Reports:

Calaveras: Ericka and her team have been continuing remote services for people served. She has been training our new team member Quinn and shared that he is a great addition to the team. Ericka shared that training during this time is very different without people served present but it's been nice to have additional time for him to get to know the team and learn the basic requirements. There were no questions in regards to Ericka's report.

Supported Living Services: The SLS team has been adjusting to taking people served out in the community again. They have been learning how to do things in a different way considering the pandemic and keeping people served safe in the community. There are more people served that are using Zoom and becoming familiar with it. There were no questions in regards to Jamie's report.

Supported Employment Services: There are now more people served that are working than not working, and Ileshia shared that there were four consumer interviews this week. There is a concern that transportation will be an issue for people served during this time as they return to their jobs. The Arc received a \$5,000 grant from the Bank of America Foundation to benefit Supported Employment services and is thankful for selecting our organization again this year! There were no questions in regards to Ileshia's report.

Amador: There were no questions in regards to Kim's report.

Director of Operations: There were no questions in regards to Lurali's report.

Executive Director: Karyn has been to several meetings this month in regard to Day Program re-openings. She spoke with the Amador Public Health Officer, Dr. Kerr and was advised to mitigate risks as much as we can and take time to develop a careful plan. Regional centers do not have guidelines to reopen yet. Day programs are still being funded based on the average daily attendance under the State of Emergency, however, it is unknown how long it will last. The Arc was approved for the Paycheck Protection Program loan (PPP) and is awaiting further guidance on how that will impact our billing.

The Sutter Creek location renovation to increase capacity has been delayed. Funds are accumulating in the general checking account. Discussion took place regarding movement of funds to the money market account. Motion to move \$150,000 from the general checking account to the Money Market Account made by Lynn T. and seconded by Dawn B. Passed unanimously.

Karyn provided a staffing update. Cheryl from the Amador Community Services Recreation Program and Ronda from the Amador Community Services Amador Day Program have retired. There are some changes scheduled to begin on July 1st. The Recreation Leader position will be discontinued. The Recreation Leader has been offered and accepted a position in Amador Community Services and will now be part of the Amador Day Program staff. All day program staff will continue to assist with recreation events; the coordinators will take over the responsibility of creating the calendars. There were no further questions in regards to the Executive Director's report.

Medical Insurance Plan Renewal: A closed session was held from 6:36pm to 6:45pm to discuss the Medical Insurance Plan Renewal. Motion to approve the renewal of the current Blue Shield Gold Full PPO 1200/35 OffEx plan made by Dawn B. and seconded by Graciela H. Passed unanimously.

Title VI Program: The Arc of Amador and Calaveras' Title VI Program created to comply with Title VI of the Civil Rights Act of 1964, including new provisions detailed in the U.S Department of Transportation's FTA Circular 4702.1B was reviewed and discussed. Motion to approve the Title VI Program made by Jacquelyn F. and seconded by Marilyn S. Passed unanimously.

Treasurers Report: The financial statements for April were reviewed and discussed. Motion to approve the April 2020 financials subject to audit made by Suzette A. and seconded by Jacquelyn F. Passed unanimously.

2020/2021 Budget:

The Arc of Amador and Calaveras proposed 2020/2021 Budget was reviewed and discussed. Budget assumptions were discussed. Motion to approve the proposed 2020/2021 Budget made by Jacquelyn F. and seconded by Lynn T. Passed unanimously.

Investment Report: The monthly statement showed an increase in value.

Old Business: Nothing to report.

Committee Reports: The Nomination Committee met and polled the existing members. Suzette presented the candidates for the upcoming Board of Director and Officer election. Lynn is interested in serving another 2-year term, Dawn is interested in serving another 2-year term and is interested in filling the Secretary position. Anna is interested in serving a 1-year term (she will reach the maximum term limit after 1 year), Jacquelyn is interested in filling the Vice President position and we have one new board member applicant. If all of the candidates are elected, there will be nine members of the Board of Directors for 2020/2021. Nominations from the floor will be taken during the election at the Annual Membership Meeting scheduled on June 29, 2020.

New Business: Karyn attended a PG&E presentation on the Self-Generation Incentive Program (SGIP). The SGIP is a State of California program managed by the CPUC that offers rebates to install energy storage technology at both homes and non-residential facilities. The storage technologies include battery storage systems that can function during a power outage or Planned Safety Shut Off (PSPS). Motion to grant Karyn the authority to further research the SGIP and complete the application process made by Jacquelyn and seconded by Lynn T. Passed unanimously.

Upcoming Events: October 15th, 2020 – Staff/Board/Volunteer Appreciation Dinner at Mel & Faye’s Diner.

Public Comment: None.

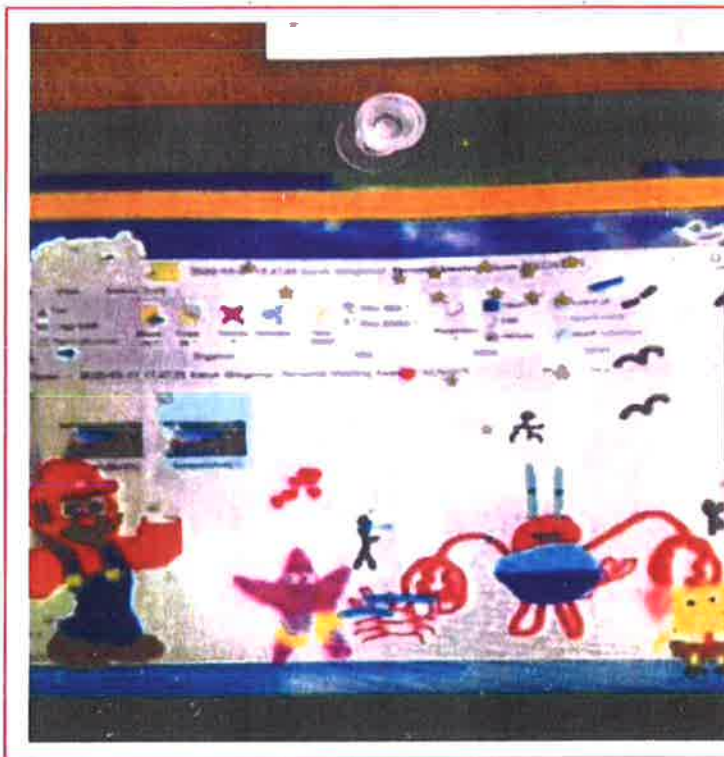
Adjourn: Motion to adjourn the meeting at 6:50pm made by Dawn B. and seconded by Suzette A. Passed unanimously.

Monthly Board Report June 2020

Calaveras Day Program
Ericka Beltran Director of Services

	March	April	May
Total Enrolled Calaveras Consumers:	54	53	53
Attendance Monthly High:	40	40.5	43.5
Total Possible Billable Days for the Month:	1027	1012	939
Total Billed Attendance Days for the Month:	771	783	724.5
Monthly attendance average:	75%	77%	77%
Average Daily Attendance (ADA):	34.8	35.5	36.2

ZOOM ART



Calaveras artists have found they can unleash their creativity on Zoom!! Consumers and staff alike are discovering and enjoying the many features that Zoom has to offer your online meeting experience. I hear a lot of laughter when there is a Zoom Group Activity going on in the next room... of course I have to go find out what they are laughing about and see the artwork that each participant has added their personal touch to. I think we have some Mario and Sponge Bob fans at The Arc.

This isn't over yet???



Recreation Events:0
Free Events: 0
Weekend Events:0

Due to the Covid shelter in place order, Recreation activities have not been scheduled.

	March	April	May
Total enrolled Calaveras consumers:	40	40	40
Total possible billable hours for the month:	353.5	0	0
Total billed hours for the month:	75.25	0	0
Monthly attendance average:	21%	0%	0%