

The Arc of Amador & Calaveras

Board Meeting Minutes

April 20, 2020

The meeting was held remotely by call-in.

BOARD:

Dawn Burcio
Forrest Schwabe
Josef Bisagno
Marilyn Sibillia
Jacquelyn Fletcher
Suzette Ariza
Grant Reynolds
Lynn Thompson
Anna Newman

ABSENT:

Graciela Hurtado

MANAGERS:

Karyn Gregorius
Lurali Moore
Linda Radcliff

Meeting called to order by Grant R. at 5:34 PM.

Motion to approve the Agenda made by Suzette A., and seconded by Marilyn S. Passed unanimously.

Motion to approve the March 30, 2020 Board Meeting Minutes with corrections made by Jacque F., and seconded by Suzette A. Passed unanimously.

Managers Reports:

Calaveras: Ericka and team began a Mobile Dance Party which was a lot of fun for both staff and people served. They plan on visiting more homes over the next week or two. There were no questions in regards to Ericka's report.

Supported Living Services: There were no questions in regards to Jamie's report.

Supported Employment Services: There was a new job placement at Walmart this month. It is encouraging to see local businesses still hiring during the pandemic. There were no questions in regards to Ileshia's report.

Amador: There were no questions in regards to Kim's report.

Director of Operations: Lurali shared that one of the tasks that's been keeping her busy is the weekly update of the Remote Learning Tab that The Arc has created – it is another opportunity for people served to participate in activities to help them achieve their ISP/IPP goals. No other questions in regards to Lurali's report.

Executive Director: Karyn shared that Ronda will be retiring next month and has been working with new hire, Jessica. The Arc was successful in acquiring the Paycheck Protection Program (PPP) loan with Umpqua Bank (application approved by email vote). **Motion to approve a Board Resolution to**

authorize Karyn to apply for PPP loan at Umpqua Bank and to sign all necessary documents and follow-up reports made by Suzette A., and seconded by Marilyn S. Passed unanimously. No other questions in regards to Karyn's report.

Accessibility Action Plan: Revision was made to reflect the addition of The Arc's participation in the Amador County Voting and Language Accessibility Advisory Committee. Motion to approve the Accessibility Action Plan with revision made by Jacque F., and seconded by Marilyn S. Passed unanimously.

Strategic Technology Plan: The Strategic Technology Plan was reviewed. Motion to approve the Strategic Technology Plan made by Forrest S., and seconded by Jacque F. Passed unanimously.

Treasurers Report: A Worker's Compensation Audit was completed. Thank you to Linda for working so hard on that audit. The Arc is in a stable financial position despite a significant loss in the Edward Jones investment account. Maintenance costs were higher than budgeted due to necessary vehicle maintenance. Motion to approve March 2020 financials, subject to audit, made by Suzette A., and seconded by Dawn B. Passed unanimously.

Investment Report: The investment account dropped last month.

Old Business: Nothing to report.

Committee Reports: Nominating Committee – Karyn thanked Suzette and Forrest for serving on the board for the last six years and announced that we have a new candidate who is a family member of a consumer. Suzette shared what the responsibilities of the committee entails. A Nominating Committee was formed, Suzette, Jacque and Marilyn volunteered to serve on the committee.

New Business: No new business to report.

Upcoming Events: PUSH 2020 – June 9th, 2020, is cancelled. The Staff/Board/Volunteer Appreciation Dinner is scheduled for October 15th at Mel and Faye's banquet room.

Public Comment: No public comment.

Board Response to Public Comment: None

Closed Session to discuss *Employment, Salaries and Benefits*: Closed Session called to order at 6:06pm.

Regular meeting called back to order at 6:15pm. The Executive Director was given direction during the closed session.

Motion to adjourn the meeting made by Suzette A., and seconded by Marilyn S. Adjourned at 6:20om