

# Annual Report 2018 / 2019



## **The Arc of Amador & Calaveras**

July 1, 2018 - June 30, 2019

75 Academy Drive, Sutter Creek CA, 95685

Executive Director - Karyn Gregorius

[www.arcofamador.org](http://www.arcofamador.org)

## Executive Summary

The Arc of Amador & Calaveras is a grassroots, nonprofit organization. Our mission is to provide support and services to people with developmental disabilities so they can better live, work, learn and recreate in the mainstream of life. Our service delivery area is Amador and Calaveras counties.

The Arc of Amador and Calaveras has been serving people with Developmental Disabilities since 1972 and was created by parents determined to ensure the most full and independent lives possible for their children with intellectual and developmental disabilities.

For 47 years, The Arc of Amador & Calaveras (aka The Arc) has been providing person-centered services to people with intellectual and developmental disabilities. The Arc strives to build community relationships and deepen our impact to persons served. Community partners and natural support play a critical role in shaping the lives of people with Intellectual and Developmental Disabilities.

The Arc continues to empower people to live full and included lives in their communities by offering community service, employment, recreation, and supported living services as well as skills training to adults with disabilities in various programs. The Arc prides itself on the outreach efforts to provide community integration, education and inclusion of people with intellectual and developmental disabilities. We continue to advocate for improved services, community awareness, increased public transportation, employment opportunities and residential options for our community.

The Arc of Amador and Calaveras is a widely recognized and respected resource for individuals with intellectual disabilities in promoting and improving the quality of life for them and their families.



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# The Arc of Amador and Calaveras

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## 2018/2019 Significant Accomplishments

1. Successfully secured a 3 Year CARF Accreditation.
2. Completed our transition planning process with the hiring of Chief Financial Officer Linda Radcliff.
3. Completed the renovation and move to the New York Ranch Rd building providing a long-term centralized and accessible location for Arc services, trainings and meetings.
4. Listed the Ione Property for sale and entered into escrow.
5. Maintained affiliation with Arc California and The Arc National.
6. Clean financial audit for fiscal year 2017/2018.
7. Positive cash flow for the 2018/2019 fiscal year.
8. Engaged in community outreach and education through art displays and presentations at various service organizations (Resource Connection, Jackson Woman's Club, etc.)
9. Completed a number of capital improvement projects.
10. Recruited new Board members and maintained a healthy Board of Director turnover.
11. Hired capable and enthusiastic staff.
12. Increased staff wages by 5%.
13. Continued to focus on community activities chosen by the people served.
14. Maintained our commitment to community based services in all service areas.
15. Created several new classes and opportunities for people served based on their input.
16. Clean Community Care Licensing inspections at both Amador and Calaveras locations.
17. Successfully completed a Department of Developmental Service (DDS) Title 17 Compliance Review of the Supported Employment Individual Placement program.
18. Facilitated strong self-advocacy efforts in both Amador and Calaveras.
19. Maintained a minimum of 30 Supported Employment Individual Placements and facilitated several External Situational Assessments (ESA).
20. Supported Employment staff participated in several job fairs and employer networking events (Chamber Mixers, etc.).
21. Continued traditions of hosting The Ability Experience- Journey of Hope event (hosted 30<sup>th</sup> Anniversary); Annual Talent Show; Board/Staff Appreciation; Calaveras Pay-It-Forward Luncheon; Amador Thanksgiving Luncheon; Holiday Celebration; Safety Celebrations; and ArCreations Art Shows.
22. Secured over \$20,000 in grant awards and donations.
23. Received 2 new wheelchair accessible vans for the community services programs.
24. Purchased two new vehicles for Supported Employment.
25. Revised personnel policies and updated several company policies.
26. Maintained the following Arc sponsored employee benefit plans: Blue Shield Health Insurance; Delta Dental; Guardian Life Insurance; Vanguard Retirement 403B plan; and 125 Cafeteria Plan.
27. Successfully maintained 28 Supported Living placements and provided services to high need clients.

28. Facilitated enhanced public transit in Amador and Calaveras Counties.
29. Continued to work closely with school districts and Valley Mountain Regional Center on transition planning for students leaving school.
30. Worked with Mental Health Providers and the Amador Trauma Informed Care collaborative to bring awareness and training to our staff.
31. Hosted transition luncheons in Calaveras.
32. Enhanced our new hire and orientation procedures.
33. Tested our Emergency Response Practices and enhanced our safety program.
34. Expanded art and computer programs for people served in both counties.
35. Continued to offer the people served the opportunity to attend college classes at Columbia College.
36. Continued participation in a number of community events including the Amador County Fair and transition fairs in both counties.
37. Continued to maintain a high positive profile in Amador and Calaveras communities through local and social media.
38. Supported Living Services continued their outstanding medical and dental advocacy for people receiving SLS services.
39. Updated our Training Manual and continued to offer training opportunities for all staff via Open Futures Online Learning; Nonprofit Insurance Alliance; Cal Chamber; CARF; Winton Ireland; 501c Services; etc.
40. Continued involvement in a variety of organizations including: the Amador County Voting and Language Accessibility Advisory Committee; the Amador and Calaveras Social Services Transportation Advisory Committees; Valley Mountain Regional Center Coalition of Leaders and Service Providers; Amador and Calaveras Health Care Coalitions; Oral Health Coalition; etc.
41. Maintained high levels of satisfaction among people served, parents, referral agents, and employers.

**We did all of this and much, much more by working together. Congratulations to our Board, staff, people served and community. We continue to accomplish our mission thanks to your efforts!**

## CARF Accreditation 2019- 2021



January 4, 2019

Karyn Gregorius  
The Arc of Amador and Calaveras  
75 Academy Drive  
Sutter Creek, CA 95685

Dear Ms. Gregorius:

It is my pleasure to inform you that The Arc of Amador and Calaveras has been issued CARF accreditation based on its recent survey. The Three-Year Accreditation applies to the following program(s)/service(s):

Community Employment Services: Employment Supports  
Community Employment Services: Job Development  
Community Integration

This accreditation will extend through December 31, 2021. This achievement is an indication of your organization's dedication and commitment to improving the quality of the lives of the persons served. Services, personnel, and documentation clearly indicate an established pattern of conformance to standards.

The accreditation report is intended to support a continuation of the quality improvement of your organization's program(s)/service(s). It contains comments on your organization's strengths as well as any consultation and recommendations. A Quality Improvement Plan (QIP) demonstrating your organization's efforts to implement the survey recommendation(s) must be submitted within the next 90 days to retain accreditation. The QIP form is posted on Customer Connect ([customerconnect.carf.org](http://customerconnect.carf.org)), CARF's secure, dedicated website for accredited organizations and organizations seeking accreditation. Please log on to Customer Connect and follow the guidelines contained in the QIP form.

Your organization should take pride in achieving this high level of accreditation. CARF will recognize this accomplishment in its listing of organizations with accreditation and encourages your organization to make its accreditation known throughout the community. Communication of the accreditation to your referral and funding sources, the media, and local and federal government officials can promote and distinguish your organization. Enclosed are some materials that will help you publicize this achievement.

Your organization's complimentary accreditation certificate will be sent separately. You may use the enclosed form to order additional certificates.

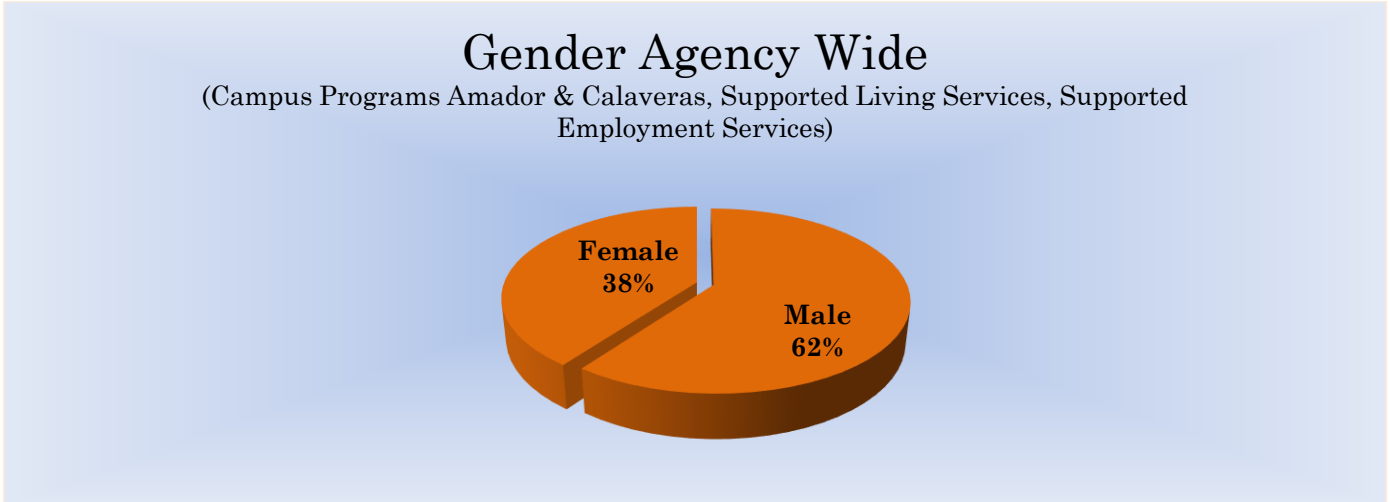
If you have any questions regarding your organization's accreditation or the QIP, you are encouraged to seek support from John Hannon by email at [jhannon@carf.org](mailto:jhannon@carf.org) or telephone at (888) 281-6531, extension 7198.

CARF International Headquarters  
8901 E. Southpoint Road  
Tucson, AZ 85756-8407, USA

[www.carf.org](http://www.carf.org)

## The Arc of Amador and Calaveras Agency Dashboard

For the Fiscal Year 2018 - 2019 Demographics:

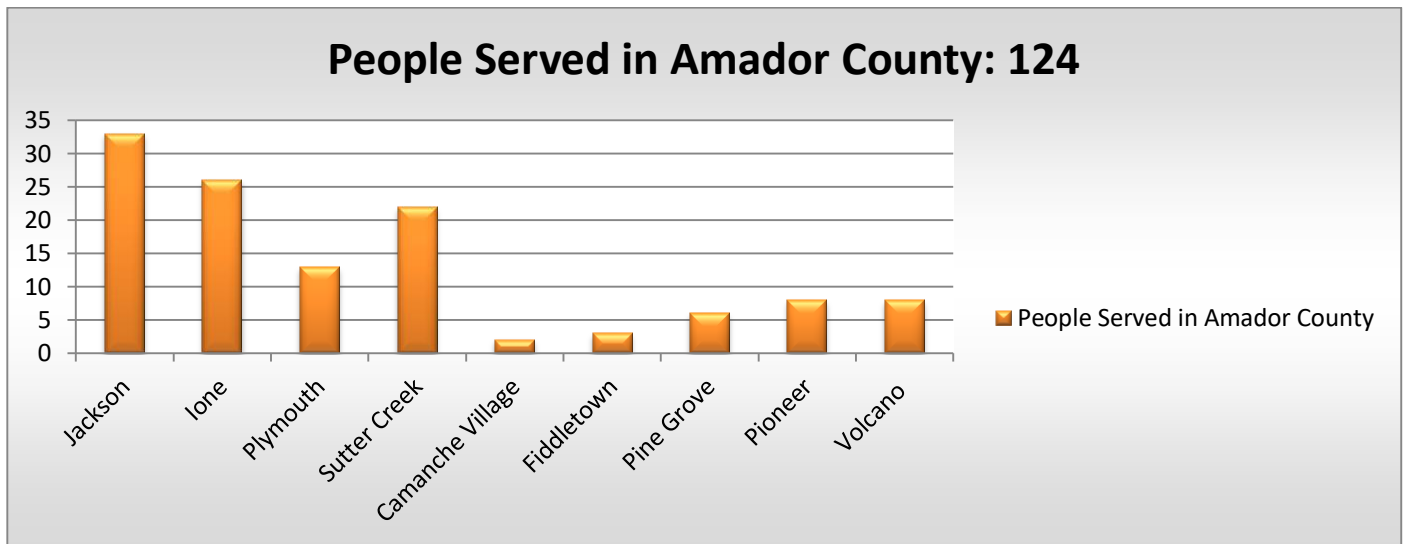


Snapshot of overall services covering 2 counties:

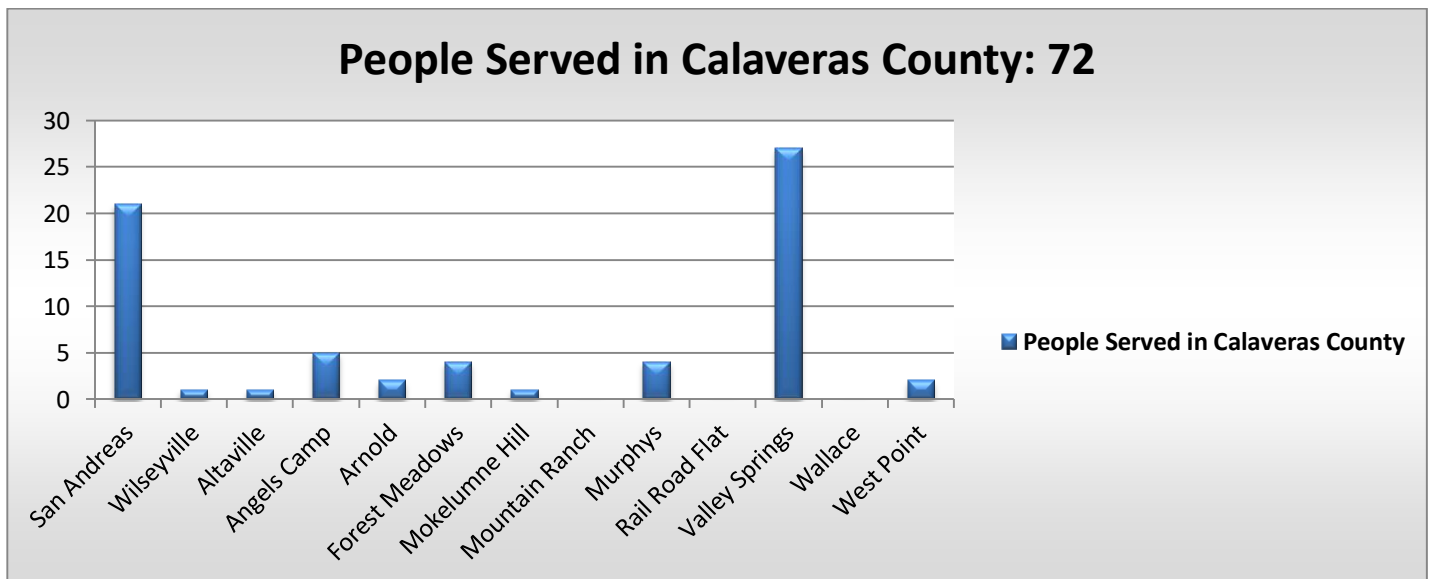
 <h3>Amador Campus</h3> <ul style="list-style-type: none"> <li>• 7 NEW consumers</li> <li>• 57 renewed consumers</li> <li>• 249 Days of Operation</li> </ul>	 <h3>Calaveras Campus</h3> <ul style="list-style-type: none"> <li>• 4 NEW consumers</li> <li>• 54 renewed consumers</li> <li>• 301 Days of Operation</li> </ul>	 <h3>Supported Employment</h3> <ul style="list-style-type: none"> <li>• Covering 2 Counties</li> <li>• 9 NEW Consumers</li> <li>• 33 Renewed Consumers</li> <li>• 365 Days of Operations</li> <li>• 2 Consumers off of CA State assistance because of their employment.</li> </ul>	 <h3>Supported Living Services</h3> <ul style="list-style-type: none"> <li>• 5 NEW Consumers</li> <li>• 28 Renewed Consumers</li> <li>• Covering 2 Counties</li> <li>• 585 Average monthly hours served.</li> </ul>
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## The Arc of Amador and Calaveras Agency Dashboard

Population Count by City/Town of People Served in Amador County:

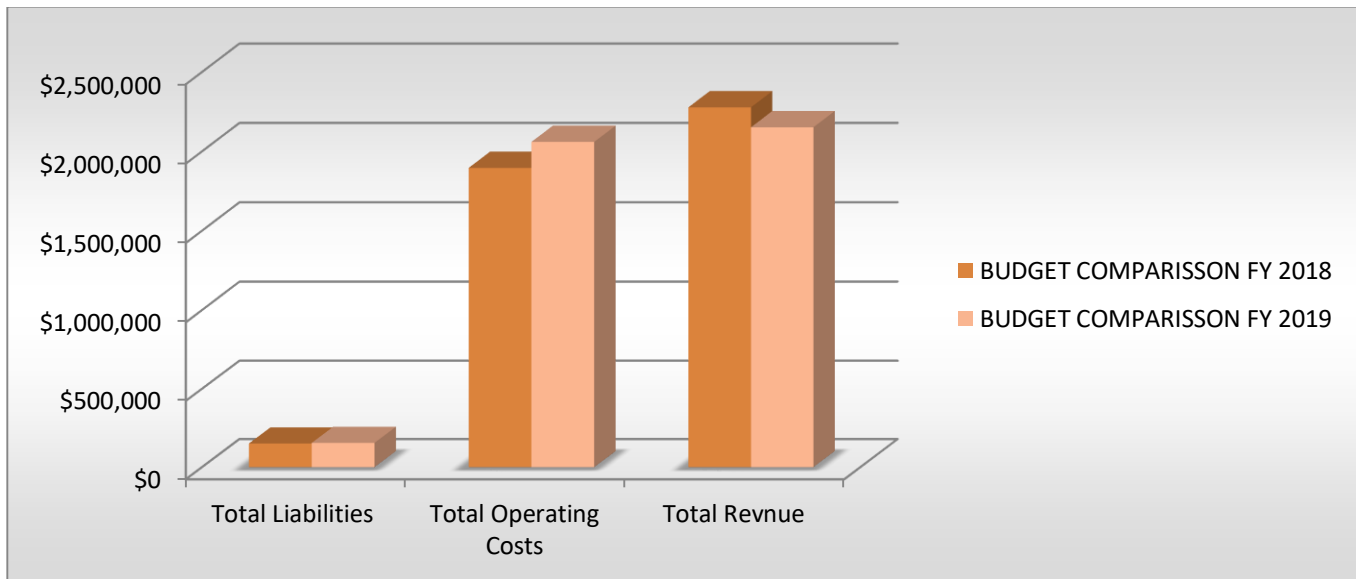


Population Count by City/Town of People Served in Calaveras County:





## Budget Comparison Fiscal Year 2017 – Fiscal Year 2018



**Total Liabilities** (debt, bills etc.) increased from Fiscal Year 2018 to Fiscal Year 2019 by \$3,898.

**Total Operating Costs** (expenses) increased from Fiscal Year 2018 to Fiscal Year 2019 by \$163,621.

**Total Revenue** (income) decreased from Fiscal Year 2018 to Fiscal Year 2019 by \$125,549.

The Arc is committed to seeking alternative funding through donors, grants, and memberships to enhance all programs within Amador and Calaveras counties while increasing opportunities for persons served.

Alternative funding will allow our services the enhancements they need to continue to be successful. We are very grateful to our members, funders, supporters, and community for recognizing the importance of our programs and providing the much needed financial resources that continue to help us serve those in need in Amador and Calaveras counties.

## Officers of the Board 2018/2019

Forrest Schwabe:	President
Anna Newman:	Vice President
Marilyn Sibillia:	Secretary
Suzette Ariza:	Treasurer

## Executive Staff

Karyn Gregorius:	Executive Director
Lurali Moore:	Director of Operations
Linda Radcliff:	Chief Financial Officer
Jessica San Nicolas:	Administrative Coordinator

## Management Staff

Kim Vinciguerra:	Amador Campus Director of Services
Ericka Beltran :	Calaveras Campus Director of Services
Ileshia Knigge:	Director of Supported Employment Services, Calaveras and Amador Counties
Jamie Sorrell:	Director of Supported Living Services, Calaveras and Amador Counties