

The Arc of Amador & Calaveras
Board Meeting Minutes
May 20, 2019

The meeting was held at the Calaveras Campus in San Andreas

In Attendance Were:

BOARD:

Forrest Schwabe
Josef Bisagno
Jacquelyn Fletcher
Marilyn Sibillia
Suzette Ariza
Grant Reynolds
Anna Newman
Lynn Thompson
Dawn Burcio

ABSENT:

Jesse Maldonado

MANAGERS:

Karyn Gregorius, Executive Director
Kim Vinciguerra, Amador Director
Ericka Beltran, Calaveras Director
Linda Radcliff, Chief Financial Officer

Meeting called to order by Forrest at 5:00PM.

Motion to approve the agenda made by Lynn and seconded by Marilyn. Passed unanimously.

There was a closed session at 5:05PM to discuss Real Estate Negotiations and Employment Salaries and Benefits. Direction was given to the Executive Director.

Meeting called back to order by Forrest at 5:40PM following the closed session.

Motion to approve April 22, 2019 meeting minutes made by Grant and seconded by Dawn. Passed unanimously.

Managers Reports:

Calaveras: Ericka shared that Calaveras is doing good, the art show was a little slow but with the help of her staff, they are looking for other ways to include the community. Some ideas thrown out there were an open house or a family game night where families and people of the community come join in on the fun and see what our consumers have been working on. Karyn gave kudos to Ericka for being so positive and welcoming of new ideas during her transition into the director position. There were no questions in regards to Ericka's report.

Supported Living Services: There were no questions in regards to Jamie's report.

Supported Employment Services: There were no questions in regards to Ileshia's report.

Amador: Kim agreed with Karyn in giving Ericka kudos to making a positive change and extending the bridge between the two day programs as consumers seem to enjoy being invited to Calaveras' fun activities. The Arc had a display at an Amador Arts event where consumer's artwork was out for display along with other fellow artists from the county. It is going to be a busy rest of the year with our 30-year anniversary of the Journey of Hope Friendship

visit coming up, as well as a lot of other fun events scheduled throughout the remainder of the year. There were no questions in regards to Kim's report.

Director of Operations: Everything is up-to-date, there were no questions in regards to Lurali's report.

Executive Director: Karyn gave an update on the Governor's May Budget Revise, and although this budget is not ideally what we would have hoped for, the legislature and the Governor have until the end of June to review, discuss and vote on the final budget.

Medical Insurance Policy: The board reviewed our current medical insurance plan and renewal options in the closed session. Motion to approve the renewal of the medical insurance policy (same policy and employee contribution as current; renewal effective 9/1/19) made by Suzette and seconded by Lynn. Passed unanimously.

5310 Grant: The board reviewed and discussed the Caltrans 5310 Grant information. Motion to approve a board resolution that gives Karyn authority to apply for the grant and act on behalf of The Arc in all phases of the grant application and implementation process made by Lynn and seconded by Dawn. Passed unanimously.

San Andreas Fencing Bid: A bid for rebuilding the fence at Calaveras site was presented and discussed. Motion to approve the bid made by Dawn and seconded by Grant. Passed unanimously. Work to begin around June 1, 2019.

Treasurers Report: Regional Center billing increased this month, and we also posted a gain in the investment account. A workers' compensation audit was completed and received a refund check. Motion to approve the April financial statements subject to audit made by Dawn and seconded by Suzette. Passed unanimously.

2019/2020 Budget: The 2019/2020 proposed budget was reviewed and discussed. Karyn plans to spend time with our Supported Living Department, in order to work with them and see what kind of grants we could qualify to apply for and explore ways to increase revenue. Supported Living Services, Supported Employment Services and Recreation are the programs we struggle with financially the most with. Motion to approve the 2019/2020 budget made by Dawn and seconded by Marilyn. Passed unanimously.

Old Business:

Real estate negotiations in regard to the lone property were discussed during the closed session.

Proposed By-laws: The proposed By-Law revision is getting very close to passing! As of this date, we are only 9 votes away.

Committee Reports: The nomination committee met. Nine of the current board members would like to run again. There is one possible new board member application coming in. Nominations will also be taken from the floor at the meeting.

New Business:

Karyn sent around a volunteer sign-up sheet for board members to assist at the Ability Experience Friendship Visit.

Upcoming Events:

The Ability Experience Journey of Hope Friendship Visit– June 11 at St. Sava Mission in Jackson.

Annual Talent Show – August 9, Jackson Rancheria Grand Oak Ballroom.

Staff Board & Volunteer Appreciation Banquet – October 17, Mel & Faye’s Banquet Room.

Public Comment: No public comment.

Motion to adjourn at 6:40PM made by Dawn and seconded by Lynn. Passed unanimously.