

The Arc of Amador and Calaveras

**Board Meeting Minutes**

**March 25<sup>th</sup>, 2019**

This meeting was held at the Amador Campus in Sutter Creek.

In attendance were:

**BOARD:**

Anna Newman

Marilyn Sibia

Dawn Burcio

Suzette Ariza

Forrest Schwabe

Lynn Thompson

Josef Bisagno

Jacquelyn Fletcher

Grant Reynolds

**ABSENT:**

Virgalee Brooks

Jesse Maldonado

**MANAGERS:**

Karyn Gregorius, Executive Director

Lurali Moore, Director of Operations

Linda Radcliff, Chief Financial Officer

Kim Vinciguerra, Director of Amador

Jamie Sorrell, Director of SLS

Meeting called to order by Forrest at 5:30PM.

Motion to review/approve the agenda made by Dawn and seconded by Suzette. Passed unanimously.

Motion to review/approve February 25, 2019 meeting minutes made by Dawn and seconded by Lynn. Passed unanimously.

**Managers Reports:**

**Calaveras:** There were no questions in regards to Ericka's report.

**Supported Living Services:** Jamie reports that her department had lots of cancellations from clients due to the bad weather that we had in February. She also shared that a couple of consumers have fallen victim to scams where the perpetrator had threatened for money, and to be aware of scammers out there. Anna also shared her concern about phone scams and to just hang up if you do not know who is calling or what they are talking about. There are a couple of clients who are looking for a rental, Jamie asks if everyone can keep an eye out and contact her with any potential leads. There were no questions in regards to Jamie's report.

**Supported Employment Services:** There were no questions in regards to lleshia's report.

**Amador:** Kim was happy to share that day program is making use of the vacated SLS/SEP building in Jackson as a practice area for the Talent Show. They are able to store props and practice and keep it a big surprise. Things are going well and there are lots of performers interested in trying out this year. There is a new combined baking/kindness class and they are enjoying the opportunity to bake goods and hand them out as thanks in the community and around The Arc. A group will be heading to Calaveras for a fun community access this week and an artist will be coming over in a couple weeks to teach a class. Staff will also be attending Taste of the Arts on March 30th to learn some new art skills to bring back

and teach at day program. Lots of exciting things coming our way! There were no questions in regards to Kim's report.

**Director of Operations:** Everything is up to date in regards to Lurali's report. We have been busy working on membership mailings to go out for the new upcoming fiscal year. This year far we have 90 or 95 current members. About 300-400 mailings will go out. There were no questions in regards to Lurali's report.

**Executive Director:** With the new Jackson building all finished and everyone moved in, Karyn has put together an updated maintenance/improvement list for each program site including estimated costs for the board to look over and review. One of the main things Karyn is working on is increasing capacity at the Sutter Creek building. Our capacity right now is 45 and most days we are just about there. We would like to increase to at least a capacity of 60. By increasing capacity, we will be able to serve more consumers and we don't have to turn anyone away or have a wait list. There were no questions in regards to Karyn's report.

**Treasurers Report:** February wasn't a very good month financially, however we regained some financial ground by a grant awarded to The Arc by Bank of America and a gain in the investment account. Motion to approve financials subject to audit made by Suzette and seconded by Dawn. Passed unanimously. There were no questions in regards to Linda's report.

**Financial Report:** We currently have a CD at Umpqua bank that matures on April 6<sup>th</sup> this year, Karyn has been researching interest rates at several banks. Umpqua has a 24 month special at a competitive rate so we are going to roll it over and keep it there. Motion to reinvest the CD into a 24 month CD at Umpqua Bank made by Jacquelyn and seconded by Grant. Passed unanimously.

**Old Business:**

ByLaw Changes – Forrest has put together a packet of proposed changes to the ByLaws that he would like the board to review and consider putting the changes out for a membership vote. The Bylaw change process was reviewed. The board has agreed to decide if they want to make any changes and have a decision whether to send out mailings or not by April 10<sup>th</sup>.

There was a closed discussion at 6:25PM in regards to the Lone Property (real estate negotiations) where Karyn received directions about moving forward. Meeting called back to order by Forrest at 6:45PM.

**New Business:** Suzette and Karyn went to the Developmental Disabilities Public Policy Conference in Sacramento for a few days this month where the recently released rate study was discussed. This would bring some challenges our way, however our organization is keeping current on developments and prepared to make changes as needed. Karyn has been asked to participate in a meeting with one of the legislative analysts to discuss the impact of the proposed rates on service providers in rural communities.

**Upcoming Events:**

Spring ArCreations – Saturday May 4<sup>th</sup> at the Calaveras Campus

The Ability Experience- Journey of Hope (PUSH) – June 11<sup>th</sup> at St. Sava Mission  
Talent Show – August 9<sup>th</sup> at Jackson Rancheria  
Board/Staff/Volunteer Appreciation Dinner – October 17<sup>th</sup> at Mel and Faye's

**Public Comment:** None.

Motion to adjourn meeting at 6:55PM made by Dawn and seconded by Suzette. Passed unanimously.